

GRAFTON-MIDVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING

March 11, 2025

President Ted Schriver called to order the regular meeting of the Grafton-Midview Public Library Board of Trustees at 7:22 pm. Roll call: Joe Urig, Angela Carter, Mindy Harris, Evelyn Hemmingsen, Ted Schriver, and Corey Heredos. Library Director Adele Infante, Fiscal Officer Lorie Scheer, and staff member John Kenny also attended. Clare Gallaher attended via Zoom.

Adjustments to the Agenda

No Adjustments

Recognition of Visitors

None

Comments by the President

President Ted Schriver welcomed everyone to the meeting.

Public Comments

None

Meeting Minutes

Mindy Harris moved, and Angela Carter seconded to accept Resolution # 25-3-1, approving the minutes with revisions to the Board of Trustees Regular Meeting on February 11, 2025. All voted aye. Motion carried.

Fiscal Officer's Report

Lorie Scheer reviewed the following financial reports at the meeting: Bank Report, Revenue Report, Expense Report, and Check Register for February 2025. Discussion followed.

Evelyn Hemmingsen moved, and Joe Urig seconded to accept Resolution # 25-3-2, approving the financial reports from February 2025. All voted aye. Motion carried.

President Ted Schriver stated that the February 2025 financial reports were received, reviewed, and ready to file for audit.

Lorie reviewed changes in the 2025 Permanent Appropriations Budget. Discussion followed.

Corey Heredos moved, and Angela Carter seconded, to approve Resolution # 25-3-3, approving the 2025 Permanent Appropriations Budget as presented: General Fund - \$1,761,249; Hendrix Fund – \$13,202.31; Building Fund – 0.00; Grand Total – \$1,774,451.31.

Roll Call Vote: Aye Nay

Joe Urig	X
Angela Carter	X
Mindy Harris	X
Evelyn Hemmingsen	X
Ted Schriver	X
Corey Heredos	X

Clare Gallaher abstained. Motion carried.

Director's Report

Adele Infante shared the passing of long-time patron Lois Newton. The family stated that memorial contributions may be made to Grafton-Midview Public Library.

Adele reported that sixteen library employees participated in NARCAN training with a Lorain County Public Health nurse. Simplified Facilities installed a NARCAN kit box provided by LCPH on the side of the building.

Adele reviewed information about House Bill 137 and its potential impact on future library funding. Discussion followed.

Library Programming

Adele reviewed Charlie Cart program statistics and patron evaluations. She reported that Midview West's principal is interested in the Library's Kitchen in a Box culinary literacy

program as a Special option for students at Midview West beginning in January 2026. Discussion followed.

Committee Reports

Building Committee: No updates.

Finance Committee: No updates.

Personnel Committee: Adele is looking to fill a 20-hour-per-week position for an Administration Assistant (fifteen hours) and Fiscal Officer Assistant (five hours).

Corey Heredos reviewed the Generative Artificial Intelligence Use in the Workplace Policy. Discussion followed.

Angela Carter moved, and Corey Heredos seconded, to accept Resolution # 25-3-4, approving the General Artificial Intelligence Use in the Workplace Policy as presented, effective immediately. All voted aye. Motion carried.

Work continues on updating the Personnel Policy. Corey will present a revised version for approval at the next board meeting.

Social Committee: Clare Gallaher is working on planning a staff lunch in May.

Planning Committee: Adele updated the status of the Coffman property purchase at 963 Main Street. The library's attorney is composing a purchase agreement. Discussion followed.

Midview Board of Education

Corey Heredos shared the agenda from the February meeting. It included the approval of Angela Carter's renewal as a library board member. Discussion followed.

Old Business

Adele plans to hold a ribbon-cutting ceremony at the Eaton branch on Saturday, March 22 and invited board members to attend.

New Business

None

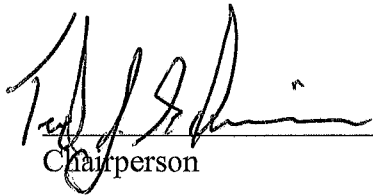
Good of the Cause

Corey Heredos shared information about a Lunar Eclipse happening on March 14.

Adjournment

Corey Heredos moved, and Joe Urig seconded, to accept Resolution # 25-3-5, to adjourn the meeting. All voted aye. Motion carried

Ted Schriver adjourned the regular meeting at 8:22 pm.


Chairperson


Attest