President Katie Gillespie called to order the Regular Meeting of the Grafton-Midview Public Library Board of Trustees at 7:02 pm. Roll call: Katie Gillespie, Ed Greenwald, Chris Smith, John Dixon and Evelyn Hemmingsen. Library Director Adele Infante, Fiscal Officer Lorie Scheer, and Library staff member Tawnja Hammond also attended. Joe Urig arrived at 7:04 and Angela Carter was not present.

**Recognition of Visitors**

None

**Comments by the President**

Katie felt the recent Board Retreat was very beneficial to everyone. Bringing the Vision and Mission statements up to date with the current goals of the Library was very important. Katie recommended that a GMPL representative attend the Midview Board of Education meetings.

**Public Comments**

None

**Regular Meeting Minutes**

Ed Greenwald moved, and Chris Smith seconded to accept Resolution # 19-5-1, approving the meeting minutes as amended from the Board of Trustees Regular Meeting on April 9, 2019. All voted aye. Motion carried.

**Fiscal Officer’s Report**

Fiscal Officer Lorie Scheer presented and reviewed the following financial reports: Bank Report, Revenue Report, Expense Report, and Check Register for April 2019. Discussion followed.

President Katie Gillespie stated the April 2019 financial reports were received, reviewed, and ready to file for audit.

Lorie discussed the need to accept changes to the 2019 Appropriations Budget in regards to payment for the building renovation. Discussion followed.

Ed Greenwald moved, and Joe Urig seconded to accept Resolution # 19-5-2, to approve the modified 2019 Appropriations Budget to increase the Building Fund appropriations from $40,000 to $140,000 for the revised total for all funds of $1,419,435.
Roll call vote results:  
Aye  
Katie Gillespie  
Ed Greenwald  
John Dixon  
Evelyn Hemmingsen  
Joe Urig  
Chris Smith  

No

Motion carried.

Lorie reviewed the 2020 Proposed Appropriations Budget with the Board. Discussion followed.

Ed Greenwald moved, and John Dixon seconded to accept Resolution # 19-5-3, to approve the 2020 Proposed Appropriations Budget, with the General Fund at $1,309,820 and Building Fund at $40,000 for a total of $1,356,309.

Roll call vote results:  
Aye  
Katie Gillespie  
Ed Greenwald  
John Dixon  
Evelyn Hemmingsen  
Joe Urig  
Chris Smith  

No

Director’s Report

Personnel changes:

Maggie Noble has finished the 90-day probationary period in the Youth Services Department. Her focus is on providing help with the Summer Reading Program this summer, and outreach to preschool and daycare centers in the fall. She will facilitate the educational portion of the Summer Food Service Program at the Library for eight weeks.

The Library hired new pages, Nancy Caithaml and Hannah Carr. Each will be working eight hours a week at a rate of $8.55 an hour. The Library also hired Edith Gillespie as a substitute page at a rate of $8.55 an hour.

Staff member Tami Mullins plans to rent a float commemorating the Library’s 75th anniversary for Grafton’s annual Memorial Day Parade. Adele suggested participating in neighboring parades to enhance collaboration. Discussion followed.

Youth Services Department Manager, Abby Snodgrass, attended the State of the Schools at Midview High School today. She assisted with their strategic planning this year.
The building renovation begins in two weeks. Adele shared pictures of the selected carpet styles. The Library plans to close the building to the public the first week of the Summer Reading Program and possibly the following week. Library staff plan to handle the phones and assist with any services such as passports, printing, and Interlibrary loans. A variety of Library pop-up events will take place throughout the community. Construction of the second floor public restroom is the final phase of the Flip.

The 2019 year to date accounting for passports showed 105 passports executed and 124 photos taken. Less expenses, the Library has received $4268.46 in income.

**Building Committee**

The Board reviewed the final purchase agreement with amendments for the neighboring property. Discussion followed.

Chris Smith moved, and Joe Urig seconded to accept Resolution # 19-5-4, to approve the purchase agreement for the neighboring property.

**Adjournment**

With no additional action taken, Katie Gillespie called for adjournment of the meeting at 7:36 pm.

Chairperson

Attest

[Signatures]